



Information Science Third Semester Petition

This petition is intended for those who would like to extend their MPS degree to three semesters. If you are interested in extending your MPS degree to an additional third semester, please complete the following:

1. Read the [3rd semester policy](#)
2. Download and fill out this 3rd Semester Petition Form
3. Prior to submitting the petition, make sure your Google Sheet Course checklist is up to date.
4. Email the signed digital form to Olivia Howarth by the deadline listed below.

You will receive an official letter extending your time to graduation via email. For International students, please contact the International Students and Scholars Office to extend your I-20 form so that you do not fall out of immigration status. Along with your letter you will receive an F1/J1 extension form. This form, along with your letter and financial documents, must be submitted to Graduate School Student Service via gradstudserv@cornell.edu. You'll be contacted by the Office of Global Learning via email in order to extend your I-20. You'll be asked to provide your advisor information on the form, please be sure to list Olivia Howarth, oah23@cornell.edu, as your advisor.

You are required to keep your online checklist up to date and pre-enroll for the next upcoming term. The 3rd semester extension is offered one time only and you must be enrolled in consecutive semesters. Students are not allowed to take a Leave of Absence for CPT in between their second and third semester. Students who do not complete the degree when approved for a 3rd semester will be withdrawn from the program. You are responsible for your enrollment to meet the degree requirements in order to graduate.

Deadlines

The deadline will be the spring term drop deadline, in March. Please refer to the 'Key Academic Dates' calendar on the Cornell University Registrar's page. Decisions will be sent out on, or before, April 15.

Student Information

Name:

NetID:

Cornell ID#:

Please indicate below your proposed 12 credits of MPS classes you intend to enroll in, during your 3rd semester. The classes you indicate below are only a projection of what your intended enrollment may look like. Please keep in mind you must enroll in a minimum of 12 MPS approved credits during your 3rd semester.

Course Number and Course Title (e.g. INFO 5355 Human Computer Interaction Design)	Area (HSS/IT/E/Project)	# of Credits
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Student Signature

I have read the 3rd semester policy and understand that the additional semester option is only granted once, and must be taken consecutively. I understand that full tuition and student health insurance will be charged for the extra semester. I understand if after two semesters registered I have met the MPS credit requirements, the 3rd semester petition approval is no longer an option, and will be voided.

Student signature:

Date: